

## CITY AND COUNTY OF SWANSEA

### NOTICE OF MEETING

You are invited to attend a Meeting of the

### DEMOCRATIC SERVICES COMMITTEE

**At:** Committee Room 5, Guildhall, Swansea

**On:** Tuesday, 16 June 2015

**Time:** 5.00 pm

### AGENDA

Page No.

- 1 Election of the Vice Chair for the 2015 - 2016 Municipal Year
- 2 Apologies for Absence.
- 3 Disclosures of Personal and Prejudicial Interests. 1 - 2
- 4 Minutes. 3 - 5  
To approve and sign as a correct record the Minutes of the Democratic Services Committee held on 11 March 2015.
- 5 Councillors Training - Discussion with Standards Committee Members (Verbal)
- 6 Councillor's Training Needs Analysis 2015 - 2016 6 - 11
- 7 Workplan.
- 8 Date and time of Next Meeting - Tuesday, 15 September 2015 at 5 pm



**Patrick Arran**  
Head of Legal, Democratic Services & Procurement  
Monday, 8 June 2015

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Contact: Allison Lowe, Democratic Services - 01792 636923

## DEMOCRATIC SERVICES COMMITTEE (12)

### Councillors

#### Labour Councillors: 8

Bob A Clay	Andrea S Lewis
J P Curtice	David J Lewis
Nick J Davies	Geraint Owens
Erika T Kirchner	Lesley V Walton

#### Liberal Democrat Councillors: 2

Jeff W Jones	Paul M Meara (Chair)
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#### Independent Councillor: 1

Keith E Marsh	
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#### Conservative Councillor: 1

Anthony C S Colburn	
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### Officers:

Jack Straw	Chief Executive
Patrick Arran	Head of Legal, Democratic Services & Procurement – Electronic
Tracey Meredith	Deputy Head of Legal, Democratic Services & Procurement
Huw Evans	Head of Democratic Services
Lee Wenham	Head of Marketing, Communications & Scrutiny
Dave Mckenna	Overview & Scrutiny Manager
Democratic Services	
File	
Archives	
Councillor C E Lloyd	Cabinet Member for Transformation & Performance
Councillor M H Jones	Chair of Scrutiny Programme Committee

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